**Meeting Notes**

**Team Meeting 1**

When: September 7th

Purpose: First Team Meeting

Attendance: All

Details:

1. Discussed requirements for the calculator and the design of the features to be implemented.
2. Created a GitHub repository for our project.

**Team Meeting 2**

When: September 19th

Purpose:

* Discuss Team Member Roles
* Team Name
* Project Management Plan completion and its submission
* Github Repository (public/private)

Attendance: All

Details:

1. Discussed team member roles
2. Made team name, MXDC Team
3. Submitted project management plan link
4. Github repo is now public